



Member of the World Cat Congress

MINUTES OF THE NEW ZEALAND CAT FANCY INCORPORATED held (post AGM)
at the Bay Plaza Hotel, 40-44 Oriental Parade, Wellington 6141.
Sunday 12th May 2019 commenced 9.01am

On behalf of the Executive Council David Colley welcomed everyone to the meeting.

Item 1 Attendance & Apologies

Executive Council: David Colley, Alex Ladyman, Jo Woodrow, Marie Prendergast, Sheree Russell and Lyall Payne

Treasurer Marion Petley

Observers: Chris Lowe, Vicki Walls, Rachel Henderson

Apologies: Sharon José

Item 2 Chair Election

Election Chairperson: David Colley (Lyll/Alex 6.0)

Election of Vice Chairperson: Alex Ladyman (Lyll/Jo 6.0)

Item 3 Allocation of Portfolio's

(Marie/Lyll 6.0 - for all appointments)

Breed Standards Advisory Council: Lyall Payne

Business/Administration & Finance: Sharon/Marion

Information Technology: Marie Prendergast

Judges: Sheree Russell

Publications & Marketing: Alex Ladyman

Registrations: Jo Woodrow

Shows: Sheree Russell

Item 4 Meeting Dates

2020 Meeting Dates (including AGM)

General discussion points:

Importance of various dates (for example, governance meeting in November for appointment of officials)

Timing for the Auditor (to prepare accounts prior to AGM etc.)

Email out AGM documents (to allow quicker distribution due to NZ Post deliveries).

General consensus to have 2-monthly (1 day) meetings - but costings need to be assessed.

October meeting could provide more time to the Secretary.

2021 AGM date confirmed for the 2nd weekend in May.

2019 dates:

July (13th/14th)

October (12th/13th) **Moved forward one month to help with governance timing**

Item 5 Treasurer's Report

Approval of meeting accounts for payment (David/Lyll 6.0)

[Cash position] - up from last year.

[Membership] – down in numbers.

Changes of Signatories

1. Change of Authorisers for TSB Business Bank (three required with two to authorise)
 - a. Confirmation of existing authorisers: Marion Petley (Treasurer & A/c Administrator) (Lyll/Marie 6.0)
 - b. Removal of any existing signatory: NA
 - c. Appointment of new signatory: NA
 - d. TSB Business Bank Security Token #231571326 be authorised to be Transferred from _____ to new appointed authoriser _____ NA
2. Approval of AGM & Post-AGM Meeting Expenses of \$5,428 (+ GST) (David/Alex 6.0)

Item 6 _____ Any Other Business

Ratification of the 2020 Show Date Calendar (Sheree/Marie 6.0)

- The EC thank Geysersland for being flexible regarding 2020 show dates to accommodate the Canterbury All Breeds Show Date.
- Dominion Cat Club considering hosting a 2nd show this year – will report back to Sheree on Thursday night.

Update Business Plan (David/Marie 6.0)

- Members to update business plan, and report back to Sharon.
- Sharon to send it out following updates/adding items.
- To be on the July Agenda (and all agendas going forward).
- Items to be added (but in a different colour (or highlighted)) and to be formally added to the business plan at the next meeting.
- Possibility of using google docs or our version control.

Social media policy (Lyll/Alex 6.0)

- To provide best practice regarding use of social media at shows, and generally.
- David to review; policy may be adopted (and go onto the Downloads page on the website); and possibly to be added to show schedules (likely from 2020).
- Should not be punitive.

Costings and input into IT

- Show program repair (Marie/Jo 6.0)
 - Discussion regarding what is required to fix the program
 - Discussion of considering cost of repair compared to the amount of certainty from fixing it.
 - Request an estimate of cost.
- Online voting
 - Assurance from Peter that next year would work better.
 - Will likely keep the same host.
- Confirmation to change colour of a cat back to originally registered colour.

[Break in meeting at 10:14am.]

[Meeting recommenced at 10:38am.]

Item 7 _____ Correspondence

Motion that correspondence was noted and accepted (Lyll/David 6.0)

Meeting concluded at 12:21pm.